**CERTIFICATE**

Date：xxx (日/月/年)

TO: Consulate General of xxx（申请国家） in xxx（领区，如：Shanghai）

xxx（申请人姓名）（Sex: male / female, Date of birth: xxx, Passport No. xxxxxxxx） is the student of grade xxx（年级）in our school. We agree that he/she will go to xxx（申请国家）to have a travel（旅游，如是探亲目的，请将红色字体改为： for a family visit） from xxx（出行时间） to xxx（回国时间），about xxx（天数） days.

During the trip, all the costs and accommodations will be paid by his/her parents（费用支付方）.

We hereby formally guarantee that he/she will abide by all outbound laws and regulations and will come back to China on time. We will reserve his/her status after his/her returning.

Yours sincerely,

School Name: **xxxxx School （学校名称）**

School Add: xxxxxxx（学校地址）

Person of signature: xxxxx （签字人姓名, 机打，拼音）打印出来手写中文签名

Position of the signature: xxxxx （签字人职位，机打，英文）

Tel: **xxxxxxx （最好填写固话）**

（班主任/教务主任/校长签字并加盖公章）

**（备注：上文中的**Mr. / Mrs.; He/She; himself/herself; his/her**请根据个人情况进行删除、修改**，**字体、颜色请统一黑色，中文提示请全部删除，最终模板请参考样图）**